



6799 Kennedy Road, Unit F, Warrenton, VA 20187
ph 540-347-5001 fax 540-347-5021
www.downeyscott.com

CONSTRUCTION INSPECTOR

Northern Virginia Community College

~ Full Time Position ~ DOWNEY & SCOTT, LLC Construction Management Services is seeking a highly motivated individual to join our team of professionals in delivering critical construction support services for our clients. The position will provide inspection support services to Northern Virginia Community College.

NVCC Non-Capital Projects is responsible for implementing all non-capital construction projects, from design through construction to occupancy. The Non-Capital Projects team is committed to delivering projects successfully, professionally and collaboratively, while keeping customer satisfaction a priority and serving in the best interest of the College.

- **Non-capital projects range from \$1,000 – \$1,000,000 of total project cost**
- **The project types include small remodeling, renovations and modifications of existing buildings, and complex campus facilities upgrades or updates**

GENERAL DESCRIPTION OF POSITION:

To serve as the construction inspector for non-capital construction projects and other projects as assigned at NVCC campuses. Ensure that all non-capital construction projects are accomplished fully, correctly and in accordance with Building Code and other requirements.

The ideal candidate will have a solid background in public sector / commercial construction management, engineering or architecture with the following:

- **Experience: 5+ years of construction field experience on various building projects**
- **Ability to read and interpret plans, specifications and enforce contract documents**
- **Excellent communication skills, keen attention to detail, quality control and demonstrated organizational skills**
- **Participate in construction progress meetings, perform onsite observations and reporting documentation**
- **Ability to think strategically, plan, problem solve and collaborate with Senior project team members**
- **Proficient in Microsoft Word, Outlook, Microsoft Project and Excel**
- **Valid State Driver's License with insurable driving record.**
- **High School Graduate**
- **Substantial experience in construction field with inspection/administration**



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- Certification as a B-2 Commercial Inspector and Erosion and Sediment Control Inspector (VA) is required within the first year of employment
- Considerable knowledge of various construction trades and building codes
- Ability to interpret and apply codes and standards
- Ability to maintain harmonious relationships with NVCC AD of Capital Projects, VCCS Project Manager, Fire Marshall, staff, faculty, designers and contractors
- Ability to identify deficiencies in building components through visual inspection and description of operational problems
- Demonstrated ability to communicate orally and in writing
- Considerable knowledge of the State Wide Building Code with some knowledge of Fire Code

DESIRED QUALIFICATIONS:

- Safety related certifications – OSHA 30, OSHA 10, First Aid, PPE, CSET, Asbestos awareness
- B-2 Commercial Inspector and Erosion and Sediment Control Inspector (VA) Certification

RESPONSIBILITIES INCLUDE:

- Perform project record keeping, daily reports and related documentation
- Work closely with Senior Project Managers
- Prepare documents and assist in periodic client updates and progress reports
- Perform quality control onsite
- Analyze and interpret contract documents
- Build and maintain client relationships

We offer a competitive salary and a generous benefits package including medical insurance and 401k retirement savings program. The firm strongly believes in providing opportunities for both personal and professional growth. To be considered, submit your resume with a brief summary of your qualification and salary requirements. DOWNEY & SCOTT, LLC is an equal opportunity employer.

~ Email resume to: info@downeyscott.com

~ Visit our website: www.downeyscott.com

~ For questions call: 540-347-5001